

TOWN OF CHESHIRE
84 SOUTH MAIN STREET, CHESHIRE, CT 06410
Telephone (203) 271-6660 FAX (203) 271-6639

TO: Town Council
FROM: Sean M. Kimball, Town Manager
SUBJECT: Town Manager's Report – October 2023
DATE: October 10, 2023

Bulky Waste

As a reminder, the 2023 curbside Bulky Waste Collection is currently underway. We are presently in **Week 5**, which is for households with Friday morning regular trash pickup. More information including a full list of acceptable and unacceptable items is posted to our website.

Additionally, the Town has scheduled the following special collections for certain items not permitted to be disposed in either the regular trash or through a bulk waste pickup:

Mattress/Electronics, Household Hazardous Waste and Grass Clipping Disposal Options:

The Town has scheduled the following special collections for certain items not permitted to be disposed in either the regular trash:

Household Hazardous Waste Disposal through the Regional Water Authority
(Through October 28, 2023) More information at: <https://www.rwater.com/hazwaste/>

Mattress Recycling & Electronics Recycling Event (Two Events - Same Location)

Saturday, November 18, 2023 – 9:00 AM to 1:00 PM
Quinnipiac Park, 1325 Cheshire Street.

Reminder: Up to 7 Electronics may be recycled every Saturday, 8:00 AM to 1:00 PM, AJ Waste/CCRT at 22 Burton Drive, Cheshire, CT

Grass Clippings Collection

Mondays ONLY- Through October 30, 2023 - 7:30 AM to 8:30 AM
Location: 1304 Old Waterbury Road (Old Transfer Station)

Curbside Leaf Collection Begins November 6th

Leaves must be placed curbside in biodegradable bags before 7:00 AM Mondays for pick-up by the Public Works Department according to the following schedule:

Week of November 6th – Entire Town (No collection on November 10th-Veteran's Day)

Week of November 13th – All residences EAST side of Route 10 (Wallingford side)

Week of November 20th – All residences WEST of Route 10 (Waterbury side)

Week of November 27th – All residences EAST side of Route 10 (Wallingford side)

Week of December 4th – All residences WEST of Route 10 (Waterbury side)

Week of December 11th – Entire Town

Residents may also bring leaves in biodegradable bags for disposal at the Public Works Garage, 1286 Waterbury Road on Monday mornings from 7:30-8:30 AM from November 6th thru December 11th.

Dave Milano Named NEWEA Connecticut Wastewater Operator of the Year

We are thrilled to share that Cheshire's Assistant Superintendent Dave Milano was selected as the 2023 NEWEA Connecticut Wastewater Operator of the Year. This award is given annually to an individual who has shown a high interest and performance in wastewater operations and has made a significant contribution to the wastewater field. Dave will be accepting his award at the New England Conference in January.

Fall Paving Schedule – Round Two for 2023

The second round of paving for this year is tentatively scheduled to begin October 9th for milling with paving to take place beginning October 18th, weather dependent on the following roads:

Country Club – Utility Pole #4776 to 525' W of Wolf Hill
West Johnson Ave – Reinhard Road to Route 10
Wallingford Road – Talmadge Road to the Town Line

Cheshire Earns FY23 GFOA Distinguished Budget Presentation Award

The Town was recently notified that we were successful in earning the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY 2023 Budget. Congratulations to Finance Department staff members Jim Jaskot, Gina DeFilio, Hope Larson, Sharon Churma and Donna Ouellette, as well as our staff in the Town Manager's Office and all who were involved in the preparation of the FY23 Budget Document. This annual award represents a significant achievement. A published budget document must meet the criteria for the highest principles of governmental budgeting as a policy document, an operations guide, a financial plan and as a communication device to receive this recognition.

Cheshire Police Explorers Open House – Wednesday, October 11th at 6:00pm

Join the Police Department on Wednesday, October 11th at 6:00pm for an Open House to learn more about the incredible Police Explorers program.

Police Explorers are teens and young adults between the ages of 13 and 20. Meetings are held at the Police Department twice a month on Wednesday evenings. Past meetings have included training on motor vehicle stops, traffic duty, pool and water safety, Stop the Bleed, and CPR. (High School students can meet all of their community service hours by spending those hours with us!)

If you have questions before the open house, please send them to Sergeant Tracy Gonzalez tgonzalez@cheshirect.org.

West Main District Design Meeting – Monday, October 16th

Please join us for a Public Design Meeting to discuss the West Main Street Business District Revitalization Plan. The meeting will be held at Rebel Interactive Group, 535 West Main Street from 7:00pm - 8:30pm. Refreshments will be served. We want to hear from you about your ideas for the future of the area! Additional details can be found here:

<https://storymaps.arcgis.com/stories/56f13fab1d614abf5cabc82281a2f>

Referendum Questions – Remember to Vote on November 7th

As a reminder, the ballot for the upcoming statewide election scheduled for November 7th includes five referendum questions for Town of Cheshire capital projects being sent to the voters for approval.

The projects are:

- 1) \$2,500,000 for Acquisition of Two Fire Trucks
- 2) \$1,600,000 for the Road Improvement Program
- 3) \$460,000 for the Industrial Avenue Culvert Bridge Replacement
- 4) \$600,000 for the Dodd Middle School Boiler Replacement
- 5) \$750,000 for Window Replacements at Cheshire High

The explanatory text for these items and a sample ballot can be viewed on our website at:

https://www.cheshirect.org/news/2023_explanatory_text

Human Services Department New Location and Open House

The Cheshire Human Services Department has relocated to 19 Wallingford Rd., just across the street from Town Hall. We will be hosting a ribbon cutting and open house event on **Thursday, November 2nd from 3:00pm-5:00pm.**

Visitors to the new location can utilize the Town Hall parking lot, or there is some parking available at the new building. The main entrance to the offices is located at the back of the building.

Thank you for your patience as the Human Services staff took on this move. They are very much looking forward to continuing to serve the Cheshire community in their new space!



Building Department New Location

The Cheshire Building Department is in the process of moving from the second floor to the first floor of the Town Hall in the Human Services Department's former location next to the Registrars' Office. There will be signage posted, and this move should be complete by the end of the day, Wednesday, October 11th. Thank you for your patience as the department finalizes this move!

Library After Hours Halloween Bash

The Library is bringing back the very popular Afterhours Halloween Bash on Friday, October 27th starting at 5:00 PM when the Library closes.

Senior Center Events/Programs

The Senior Center is also offering the six-week Powerful Tools for Caregivers Program, beginning Monday, October 16th at 10:30am through Monday, November 20th. This evidenced based course will provide caregivers with the tools that they need to decrease stress, manage difficult decision making, and locate helpful resources. Please contact the Senior Center for details and to register.

Medicare Open Enrollment runs from October 15- December 7. Now is the time to review your Medicare benefits for the 2024 calendar year. Please contact the Senior Center for assistance with this process.

Upcoming Town Council Meetings and Subcommittee Meetings:

Town Council Candidates Information Session

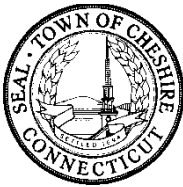
Thursday, October 12, 2023 at 6:30pm, Location TBD

Town Council Special Meeting

Tuesday, October 17, 2023 at 6:00pm, Room 207/209, Town Hall

Town Council Regular Meeting

Tuesday, November 14, 2023 at 7:00pm, Council Chambers, Town Hall



"The Bedding Plant Capital of Connecticut"

TOWN OF CHESHIRE

Department of Public Works and Engineering
84 South Main Street, Cheshire, Connecticut 06410
Phone: 203-271-6650 Fax: 203-271-6659

DATE: September 13, 2023
TO: Sean Kimball, Town Manager
FROM: Daniel Bombero, Acting Director of Public Works
SUBJECT: Cheshire Park Site Improvements

Public Works Project: **Cheshire Park Site Improvements** is complete. This project was originally bid in September 2022 with three (3) bids received. The low bid received was in the amount of \$618,381.00, all bids were rejected at that time.

Consulting Engineers reproached design elements in an effort to meet the allocated funding prior to rebidding the project in February of 2023.

On March 14, 2023, five (5) bids were received, with a low bid of \$199,765.00 which was again in excess of the \$125,000.00 project appropriation by \$74,765.

The Public Works team reviewed the scope and decided to undertake this project internally, assuring completion within the appropriated budget.

During the course of the 2023 construction season the dedicated staff of the Highway and Grounds Division in coordination with Engineering Department executed this project. They demonstrated exceptional work, collaboration, professionalism, and realized cost savings by managing this project internally.

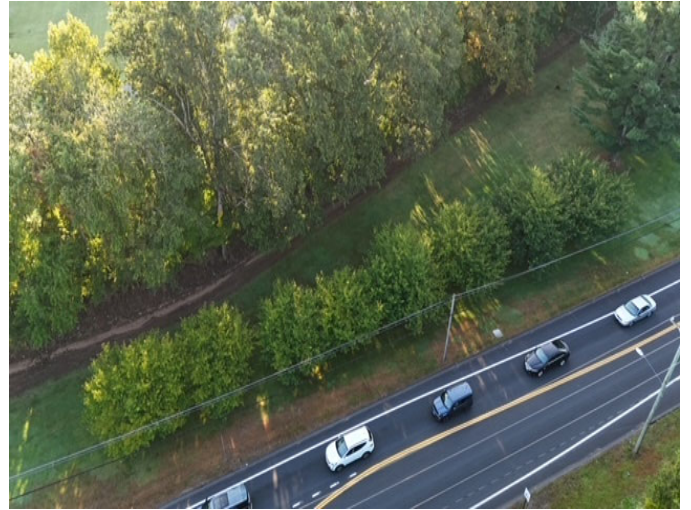
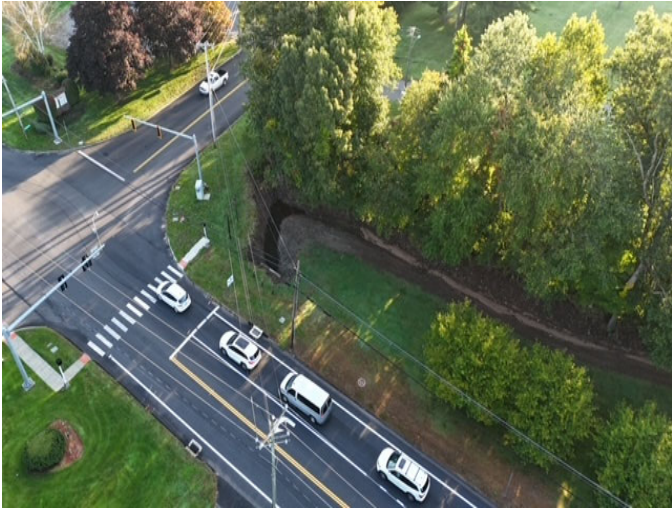
With a low bid of \$199,765 and an actual cost to self-perform of \$86,452, there is a measurable savings of \$113,313.

A credit to the dedication of Public Works and Engineering staff responsible for the positive outcome of this project: Mark Cunningham, Rich Pruitt, Kyle Hobson, Tom Underwood, Adam Carrano, Ryan Bouteiller, Eric Iverson and Town Engineer Marek Kement.

Costs associated with this project were distributed from Capital Account 20260-5800-01342.

| Budget Analysis | |
|----------------------------|--------------|
| Appropriation | \$125,000.00 |
| Actual Spent | \$86,452 |
| Available Remaining Budget | \$38,548 |









"The Bedding Plant Capital of Connecticut"

TOWN OF CHESHIRE

Department of Public Works and Engineering
84 South Main Street, Cheshire, Connecticut 06410
Phone: 203-271-6650 Fax: 203-271-6659

| | |
|-----------------|-------------------------------------------------------------------------|
| DATE: | July 26, 2023 |
| TO: | Sean Kimball, Town Manager |
| FROM: | The Public Building Commission |
| SUBJECT: | Project Completion Report – Restroom Upgrades at Quinnipiac Park |

The PBC project, Restroom Upgrades at Quinnipiac Park is complete.

In March of 2021, the Public Building Commission recommended that the Town Council approve the final design and authorize bidding for construction of a new precast bathroom building at Quinnipiac Park. The design was developed by Wojas.Arch, LLC. The building was planned to be located between the skating rink and playground along the access way to the Wastewater Treatment Plant. The ADA compliant precast bathroom was designed to compliment the existing bathroom and if funds were left over, renovations to the existing bathroom would be considered.

This project was first bid in March of 2021 and one bid was received. The Public Building Commission recommended that the Town Council reject the single bid received for the project based on price and exclusions of paint, floor finishes and louvers. The project was re-bid in September and bids were received on October 12, 2022 for renovation to the existing bathroom at Quinnipiac Park. Two (2) bids were received and the low bidder, J.A. Rosa Construction, was awarded the construction contract in the amount of \$103,633.00.

Due to favorable weather conditions, the contractor was able to commence work immediately and complete the roof, exterior painting and rough electrical, and the project was ninety percent (90%) complete by December. Change orders were minimal. Two change orders were submitted; one for grinding and polishing floor finish, which was rejected by the PBC, and another for additional saw cutting and floor patching in the amount of \$2,576.00.

Funding for the project came from account #20260-5800-01355

The project was substantially complete in January 2023 and easily met the April 2023 completion deadline.

Change orders for this project were minimal. Two change orders were submitted, and only one was approved for additional saw cutting and patching of the bathroom floors. The other change order was not approved by the Commission due to price.

PROJECT SUMMARY

| Restroom Upgrades at Quinnipiac Park | |
|----------------------------------------------------------------------|---------------------|
| Total appropriation: | \$250,000.00 |
| Total Expended: | \$114,748.90 |
| Remaining Funds: | \$129,940.65 |
| Account Detail | |
| J. A. Rosa Construction, LLC | \$103,633.00 |
| CO#1 - Grinding and polishing floor finish (withdrawn due to price) | \$0.00 |
| CO#2 - Additional Saw Cutting & Patching Floor | \$2,576.00 |
| Jan Wojas Architect | \$14,000.00 |
| Jan Wojas Architect | |
| Legal Notice | \$126.00 |
| Legal Notice | \$206.52 |
| Re -Bid Legal Notice | \$200.00 |
| | |
| TOTAL | \$120,741.52 |

Suggestions for Improvements:

The contractor, J.A. Rosa Construction, LLC, completed this project as specified, with no issues or conflicts and minimal change orders. The Commission highly recommends this company for future projects.

Recommendations:

The Public Building Commission highly recommends that any remaining funds be released to the Department of Public Works to be used to explore additional improvements at various parks bathrooms, including grinding and polishing of the concrete floors at Quinnipiac Park as well as the other Cheshire parks which include; MacNamera Legion Field, Cheshire Park, Mixville Park, Lock 12 and Bartlem Park. Alternative flooring treatments will decrease future maintenance.

DB/am

CC: James Jaskot, Director of Finance
 John Gawlak, Director of Recreation
 The Public Building Commission